**Kendrick Property Management**

2 Bay Rd., Suite 100, Hadley, MA 01035

PO Box 3220, Amherst MA 01004

Bus. (413) 253-0285 Fax. (413) 253-2383

kpm@kendrickmanagement.com

Payment of Association Fees:

Association Fees are due on the first of each month.

**Payments made payable to: Center School Condominium Association**

1. [Buildium](https://kendrickpropertymanagement.managebuilding.com/Resident/portal/login) (Property Management software):
	1. **After 05/01/25,** the EFT payment link will be activated allowing owners to set up EFT one-time or recurring payments via owner’s online portal enrollment. Owners will receive an enrollment email when this option is available.
	2. Portal access allows owners to view your unit ledger, to submit maintenance requests, view association-related documents and more!
2. Mail or use your personal bank’s online bill pay service:

**Center School Condominium Association**

c/o **Kendrick Property Management**

 **PO Box 3220**

 **Amherst, MA 01004**

1. Hand-deliver to our office or drop through our outside drop box 24/7.

**Center School Condominium Association**

**c/o Kendrick Property Management**

 **2 Bay Road, Suite 100**

 **Hadley, MA 01035**

Maintenance:

Our maintenance staff is on call 24 hours a day to handle all your emergency needs.

Please contact the main office during normal business hours at 413-253-0285,

8:30am to 4:30pm Monday through Thursday and 3:00 on Friday.

Or email us your request at kpm@kendrickmanagement.com.

Emergency requests after 4:30pm and weekends, please call 413-585-1285 to reach a live agent.