

SUGARLOAF CONDOMINIUM ASSOCIATION

Board of Trustees Meeting Minutes

May 8, 2024

Minutes of the Board of Trustees meeting of the Sugarloaf Condominium Association, South Deerfield, MA, held at 19B Snowberry Circle, South Deerfield, MA.

I. CALL TO ORDER

President called the meeting to order at 3:06 p.m.

II. ROLL CALL OF OFFICERS

Board members present are as follows:

Bruce St. Peters - President

Marsha Martin- Vice President

Sylvia Procopio - Treasurer

Thomas Wolslegel - Clerk

Leslie Dubinsky - Assistant Treasurer and Clerk

Board members absent are as follows: N/A

Others present are as follows: Jean Reese

III. OPEN FORUM

- Board reviewed the SVE site plan showing the 50 ft wide public way that is Snowberry Circle and Gray Lock Lane. Discussed its impact on swale maintenance.

IV. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

- After review by the Board, a motion was made, and seconded, to approve the April 25, 2024 meeting minutes.

V. PRESENTATION OF REPORTS

- Treasurer's Report - Treasurer gave a report on recently paid invoices.
- Manager's Report - N/A
- Committee Report - Discussion on the latest draft of the "News Around the Neighborhood".

VI. COMMUNICATIONS

- "Sugarloaf Condo Newsletter - Spring 2024" notice emailed to owners/residents by KPM on 4/26/2024.
- "Sugarloaf News Around the Neighborhood April 26, 2024" notice emailed to owners/residents by Kathy Jaques of KPM on 4/26/2024.
- "Sugarloaf Condo - Board of Trustee Meeting Minutes 04/12 & 04/15 2024" notice emailed to owners/residents by KPM on 4/29/2024.
- "Notice to Unit Owners and Residents Concerning potential insurance misinformation being communicated" notice emailed to owners/ residents by KPM on 5/3/24.
- "Sugarloaf Condo Notice to Community Concerning an Ad HOC committee" notice emailed to owners/ residents by KPM on 5/3/24.

VII. OLD BUSINESS

- Board compiled a list of needed trim repairs and sent to KPM to get them on their work order list.
- Board finalized a policy for appealing fines and forwarded to KPM for distribution.
- Board received a quote from JRB Disposal & Excavation and will soon begin working on our lengthy landscaping task list. Top priority items mostly concern the storm water management

- system which requires removal of built up silt in several locations.
- Board received great response to the notice requesting help from residents to update the SCA Rules and Regulations by way of an ad hoc committee. So far we have seven volunteers.
- Work on a vacancy checklist for insurance purposes continues.

VIII. NEW BUSINESS

- Board reached out to a knowledgeable resident concerning our dwarf Alberta Spruce shrubs. We are reassured they are a fine choice for our condominium with one caveat concerning pests. Easiest thing to do to prevent spider mite infestation is to water the entire plant regularly. More information coming in the next "News Around the Neighborhood".
- Board discussed the need for an on-site storage shed. We are told by KPM that they are common at many condominiums and it's been a request by contractors. In addition, two current and one former Board member are storing association property in their garages and basement and would like this material to be elsewhere. A topic that will need more discussion in future meetings.
- Board reviewed and made determinations on many recently received CIAR forms.
- Board discussed recent communications.

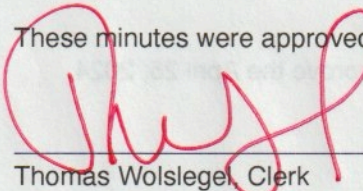
IX. NEXT MEETING DATE

- The next Board of Trustees meeting will be held on: Wednesday, June 12, 2024, 2:30 p.m., at 35B Snowberry Circle, South Deerfield, MA.

X. ADJOURNMENT

- Motion to adjourn the meeting; seconded. Meeting was adjourned at 5:55 p.m.

These minutes were approved by the Board of Trustees.



 Thomas Wolslegel, Clerk

JUNE 12, 2024

Date